



भारत का राजदूतावास
EMBASSY OF INDIA
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Website : <https://www.embassyofindiayangon.gov.in>

No. 0204/NA

28 November, 2024

Notice Inviting Tender

Subject: Supply of 15 Smart Boards

The Embassy of India, Yangon invites Technical and Financial Bids from authorised dealers / contractors, reputed, experienced and financially sound companies, firms ("The Vendor") for supply of 15 Smart Boards and accessories at Yangon.

2. The representatives of interested vendors may submit their proposals / rate quotations.
3. Tender documents can be downloaded from the Embassy's website: <https://embassyofindiayangon.gov.in/> CPP Portal: www.eprocure.gov.in. Details can also be collected from Attache (Administration), Tel +95-1-251206 or adm.n.yangon@mea.gov.in.

Date of publishing NIT	:	28.11.2024
Last date of submission of Tender	:	18.12.2024 (1500 Hrs)
Opening of Technical Bid	:	19.12.2024 (1100 Hrs)
Opening of Financial Bid	:	19.12.2024 (1500 Hrs)

4. Technical and Financial Bid must be submitted separately in a sealed envelope clearly superscribed "**TECHNICAL BID FOR SUPPLY OF 15 SMARTBOARDS**" and "**FINANCIAL BID FOR SUPPLY OF 15 SMARTBOARDS**" along with all relevant documents to the "Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon, Myanmar". Financial Bid submitted in a separate sealed envelope would be opened in respect of only those Bidders, whose Technical Bids have been found meeting the required specifications at the Technical Bid evaluation stage. A bid sent through Fax or e-mail will not be accepted.

5. For any queries/ clarifications, e-mail may be sent to: hoc.yangon@mea.gov.in / adm.n.yangon@mea.gov.in.

6. The Embassy of India, Yangon reserves the right to reject any or all the bids without assigning any reason. The decision of the Embassy shall be final and binding.

7. The bidder or his authorised representative, who wish to be present, may attend the bid opening on the date and time specified.

(Ashok Kumar)
Head of Chancery
Embassy of India, Yangon

Letter for Submission of tender

Dated _____, 2024

To

Head of Chancery,
Embassy of India,
545-547, Merchant Street,
Yangon, Myanmar

Ref: Supply of 15 Smartboards and accessories at Yangon

Dear Sir,

Having examined the tender document relating to supply of 15 Smartboards and accessories at Yangon, we hereby submit our offer for the supply of the proposed items in accordance with terms and conditions and confirm our acceptance to execute the order within the time period specified in the tender document, at the rates quoted by us in the accompanying Technical & Financial Bid.

We further confirm that: -

- (a) We have successfully executed orders of similar nature and we have sufficient experience and financial strength in handling orders of this value.
- (b) We have sufficient qualified manpower and necessary materials and after sales support to execute the order efficiently in the specified time schedule.
- (c) The quoted rates shall be valid not less than 180 days from the date of opening of quotation.
- (d) We further confirm that all chapters of the tender documents have been read, understood and signed and there is no deviation/discrepancy.
- (e) We agree to accept the extension order up to 100% quantity within three months of the issue of the order.

Signature of the Bidder
With stamp and date

**EMBASSY OF INDIA
YANGON**

No.

November, 2024

GENERAL

1.1 The 15 Smartboards and accessories will be supplied and installed at desired location in Yangon. The vendor shall study the specifications and satisfy himself thoroughly and shall take full responsibility of the smooth, reliable and safe working. Transportation charges and other incidentals in respect of technician(s), if any, for final installation may be included in the bid. Technical and Financial Bids must be submitted separately in a sealed envelope clearly superscribed "**TECHNICAL BID FOR SUPPLY OF 15 SMARTBOARDS**" and "**FINANCIAL BID FOR SUPPLY OF 15 SMARTBOARDS**" along with all relevant documents to the "Head of Chancery, Embassy of India, 545-547, Merchant Street, Yangon, Myanmar". Financial Bid submitted in a separate sealed envelope would be opened in respect of only those Bidders, whose Technical Bids have been found meeting the required specifications at the Technical Bid evaluation stage. A bid sent through Fax or e-mail will not be acceptable in the quotation.

1.2 All items of instrument shall be completed in all respects and any instrument not covered in the specification but essential for proper installation, operation and maintenance of the instrument shall be included by the vendor in his offer and the reasons for such inclusion shall be clearly stated.

SCOPE OF WORK

2.1 The scope of work includes supply and installation of 15 Smart Boards in accordance with the design & specifications given in "**ANNEXURE I TECHNICAL BID; A. TECHNICAL SPECIFICATIONS OF THE SMART BOARDS**".

2.2 Supply of associated accessories.

2.3 Packaging, forwarding, transport, insurance, loading, unloading, precaution against damage during transit etc.

2.4 Warranty.

2.5 Training of personnel for usage and maintenance of equipment.

2.6 Two sets of operation and maintenance manuals.

SAFETY

3.1 All equipment items shall be complete with approved safety devices, wherever a potential hazard to personnel exists, and with provision for safe access to personnel to and around the instrument for operational and maintenance functions.

3.2 **Time for Completion.** The vendor shall complete supply and installation of the smart boards within three months of placing the Purchase Order or the timeline specified by the Embassy.

TEST AND INSPECTION

- 4.1** Inspection of the equipment will be done at the site.
- 4.2** The vendor shall demonstrate all the features of the equipment mentioned in the technical specification.
- 4.3** The vendor is solely responsible for installation and making the complete system operational at user's site.

OPERATION CONDITIONS

- 5.1** All equipment shall be designed for smooth, efficient and trouble-free operation in tropical humid climate of 45° C ambient and a humidity of 90% to 150%.
- 5.2** In cases where the offer deviates from the specification, the vendor shall indicate clearly in his offer the specification proposed by him along with details thereof and the reasons for the deviation. Each exception to the specification or other parts of the tender document shall be listed separately by the vendor. If exceptions are not clearly listed they will not be considered by the Purchaser later.

DOCUMENTS

- 6.1** The vendor shall supply the hard and soft copy of Operation and Maintenance manual in duplicate. All necessary literature giving complete technical details shall be provided.

INSTALLATION & COMMISSIONING

- 7.1** It is to be noted again that supply and installation of Smartboards and associated accessories (not included in the specification but essential for proper installation, operation and maintenance of the Smartboards) shall be included and executed by the vendor.
- 7.2** The supply will not be deemed complete until testing of all the Smartboards is carried out by the vendor at the site successfully.

PERFORMANCE AND GUARANTEE (P. G.)

- 8.1** All necessary tests shall be carried out at the site by the vendor to demonstrate whether performance of the instrument conforms to the relevant standards and specifications and meets the functional requirement indicated in the specification.

WARRANTY

- 9.1** The warranty period for the equipment will commence from the date of commissioning of all the sets and not from the date of delivery or installation.
- 9.2** The vendor shall provide warranty for the Smartboards and accessories for a minimum period of one year from the date of commissioning or for the duration of OEM warranty period whichever is longer.
- 9.3** The time period for product warranty will be the same as the service warranty.
- 9.4** The vendor shall be responsible for routine and breakdown maintenance of the equipment during warranty period.

SERVICE AGREEMENT

10.1 The selected vendor shall have to sign a Non-Disclosure Agreement (NDA) on the service to be provided.

PAYMENT TERMS

11.1 The payment will be released in full only after receipt, satisfactory installation and testing of the equipment in question and in good condition at the site.

CAPABILITY AND EXPERIENCE

12.1 The vendor shall have executed similar kind of work within last three years. The vendor shall submit along the offer the reference list of the similar work. Offers received without the reference list may be rejected.

TRAINING

13.1 Vendor shall provide necessary on-site training on working and upkeep of Smartboards.

QUOTATION

14.1 Interested vendors should submit Technical Bid and Financial Bid separately in a sealed envelope clearly superscribed “**TECHNICAL BID FOR SUPPLY OF 15 SMARTBOARDS**” and “**FINANCIAL BID FOR SUPPLY OF 15 SMARTBOARDS**” along with all relevant documents within the specified date and time. A bid sent through Fax or e-mail will not be accepted.

14.2 Vendor can submit quotation in US Dollars. The total rate quoted shall be inclusive of Tax.

CLARIFICATIONS

15.1 For any clarification, the vendor may contact the Embassy by e-mail (hoc.yangon@mea.gov.in / adm.yangon@mea.gov.in) and Tel: 95-1-391219 and Fax: 95-1-254086.

LAST DATE OF RECEIPT OF TENDER

16.1 Tender will not be accepted if they are received after the due date and time as specified in the quotations letter i.e. **on 18 December, 2024**.

OPENING DATE OF TENDER

17.0 The tender will be opened on **19 December, 2024** in the Embassy. The Technical Bids (**Annexure I**) will first be evaluated and only vendors who qualified in the Technical Bids will only be considered for further evaluation of Financial Bids (**Annexure II**).

EMBASSY OF INDIA, YANGON RESERVE THE RIGHT

18.1 The right of acceptance of tender(s) will rest with Competent Authority. Also, the Embassy is not bound to accept the lowest tender and reserves the right to reject or partially accept any or all the tender(s) received without assigning any reasons thereof.

TECHNICAL BID

Annexure I

A. TECHNICAL SPECIFICATIONS

<u>Ser</u>	<u>Characteristic</u>	<u>Description</u>
Smart Boards		
1.	General	<ul style="list-style-type: none">• The Smart Board should be a flat interactive panel mounted on a stand with wheel support for easy mobility.• The board should have built-in Camera, microphone and speakers.• The board should be supplied with compatible array pens.
2.	Display	<ul style="list-style-type: none">• 4K LED Screen• 10bit Color• 65 inch; 16:9 resolution• Multi - Touch Response 10ms or below• Anti-Glare• Hardness level 7H or above
3.	Connectivity	<ul style="list-style-type: none">• HDMI, USB 3.0 (multiple ports), Ethernet, Audio, VGI, Wifi 5.0, Bluetooth 5.0 or above• Ports should be positioned both in front and back.
4.	CPU	<ul style="list-style-type: none">• Quad Core
5.	Software	<ul style="list-style-type: none">• Android based OS• Version 11 or above
6.	Power	<ul style="list-style-type: none">• <250W• Voltage: 100-240VAC• Stand by Power<0.5W
7.	Other Features	<ul style="list-style-type: none">• Smart Illustrations• Shape Recognition• Smart Tables• Handwriting Recognition• Drawing Tools• Boundless Canvass
Accessories		
8.	Associated	As required for proper installation and functioning of Smartboards
Services		
9.	Warranty	Minimum One Year
10.	Installation and Testing	As required
11.	Training	Usage and Maintenance of equipment

B. MATRIX FOR TECHNICAL SPECIFICATIONS

Ser.	Product Description	Whether the Company would be able to provide the given Specifications and Quantity (Yes/ No)	If not, the nearest Specifications that the Company can provide	Remarks
(1)	(2)	(3)	(4)	(5)
Smart Boards (15 nos)				
1.	General	<ul style="list-style-type: none"> The Smart Board should be a flat interactive panel mounted on a stand with wheel support for easy mobility. The board should have built-in Camera, microphone and speakers. The board should be supplied with compatible array pens. 		
2.	Display	<ul style="list-style-type: none"> 4K LED Screen 10bit Color 65 inch; 16:9 resolution Multi - Touch Response 10ms or below Anti-Glare Hardness level 7H or above 		
3.	Connectivity	<ul style="list-style-type: none"> HDMI, USB 3.0 (multiple ports), Ethernet, Audio, VGI, Wifi 5.0, Bluetooth 5.0 or above Ports should be positioned both in front and back. 		
4.	CPU	<ul style="list-style-type: none"> Quad Core 		
5.	Software	<ul style="list-style-type: none"> Android based OS Version 11 or above 		
6.	Power	<ul style="list-style-type: none"> <250W Voltage: 100-240VAC Stand by Power<0.5W 		
7.	Other Features	<ul style="list-style-type: none"> Smart Illustrations Shape Recognition Smart Tables Handwriting Recognition Drawing Tools Boundless Canvass 		
Accessories (15 sets)				
8.	As required for proper installation and functioning of Smartboards			
Services (01 Set)				
9.	Warranty (01 Year for 15 Smartboards)			
10.	Installation and Testing			
11.	Training			

“UNDERTAKING”

It is hereby certified that M/s..... (Name of the Company) is capable of providing and undertakes to provide above “Specifications and Quantity” at the time of supply and installation of Smartboards.

**(Seal & Signature of the authorised Company
Representative)
Name & Address:**

FINANCIAL BID
Annexure II

A. MATRIX FOR FINANCIAL BID

Ser	Product Description	Unit	Qty	Rate per Unit	Total Cost (Rate x Qty) (US\$)	Remarks (if any)
(1)	(2)	(03)	(04)	(05)	(06)	(07)
1.	Smart Boards	Nos	15			
2.	Associated Accessories	Sets	15			
3.	Services	Sets	01			
Total (in figure)						
Total (in words)						

Note:

1. The Financial Bid shall not include any conditions attached to it and any such conditional financial proposal shall be rejected summarily.
2. The total quoted price should include all travel cost, shipping charges and other administrative cost, if any, that may be incurred by the vendor as part of this project.
3. The total cost for each item should be clearly mentioned. Price quoted only on rate per unit basis will not be accepted.
4. Separate sheets may be attached wherever necessary.

(Seal & Signature of the authorised Company Representative)
Name & Address: